



CENTRE DE SANTÉ COMMUNAUTAIRE
PINECREST-QUEENSWAY
COMMUNITY HEALTH CENTRE

Prepping for Interviews

Canada 



Ontario 

Welcome!

THANK YOU FOR COMING!



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Employment Services



Newcomer Mentorship Programs



Youth LEAD



Internationally Trained Professionals

Pre-apprenticeship



Job Track Child Care

Pre-employment



Community Connections for Newcomer Employment



In Motion and Momentum Plus



Immigration, Refugees
and Citizenship Canada

Immigration, Réfugiés
et Citoyenneté Canada

Canada

EMPLOYMENT
ONTARIO

Ontario

Can you share a memorable interview question?

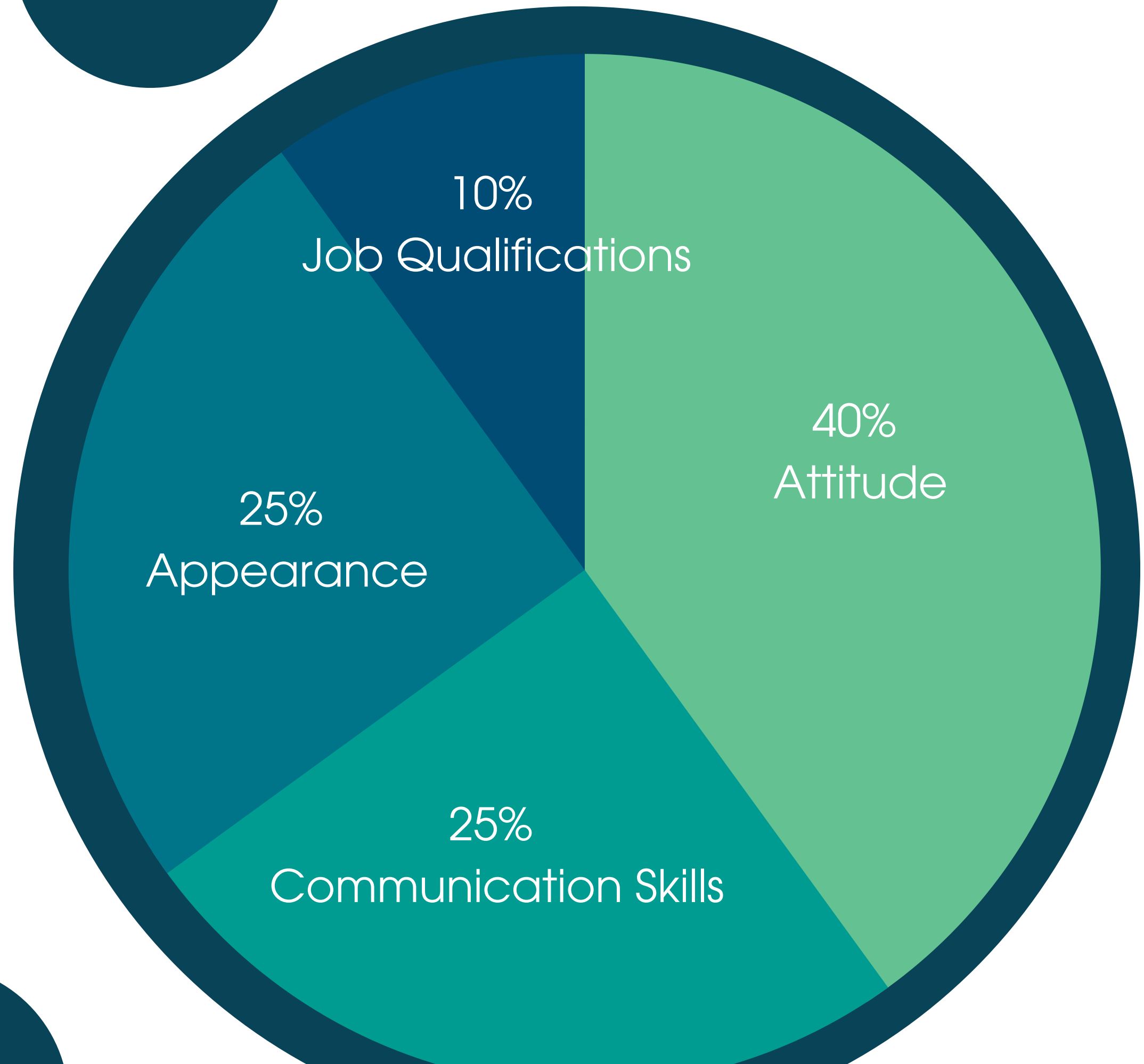
Icebreaker

Have you ever had a great interview? A not-so-great interview? What happened?





First Impressions



Today's Agenda

1 Power Preparation

With proper preparations, you can really improve your chances for a job offer. It takes time, but it's worth it!



2 Power Performance

Follow these tips to present your best self and perform well in your next interview!



3 Power Post-Game

Interviews are opportunities to network and lay some seeds for the future - learn how to follow up!



1

Power Preparation

- A) Know yourself**
- B) Know the job**
- C) Know the company**
- D) Know what to say**



1

Power Preparation

A: Know yourself

Create a list of things you want to say in the interview (bring this with you)

Skills

Personality traits

Success stories

Motivations

1

Power Preparation

B: Know the job

Read the job description very closely.

Identify any skills, qualifications, values, character traits they are looking for and include your findings in your answers.

Define any vital vocabulary, and include these explanations in your answers



1

Power Preparation

Assistant Manager

Apply on company website

Ottawa, Ontario, Canada
Foot Locker

Overview

You can't think of anywhere else you'd rather be. You enjoy coaching and teaching your team to continually improve how they deliver a great in-store Customer Experience, and you're now ready to start leading the team with all aspects of the Customer Experience, including : store operations, training, employee management, visual merchandising, and asset protection.

In the absence of the Store Manager, you will assume all managerial duties. Your performance will be measured by your ability to drive sales and maximize profit goals for a specific store.

Our global house-of-brands inspires and empowers youth culture. Relentlessly committed to fuel a shared passion for self-expression, we create unrivaled experiences at the heart of the sport and sneaker communities through the power of our people.

If you want to be a part of something bigger than you can imagine, you've come to the right place. To learn more about the incredible impact we're making on both our local and global communities,

Responsibilities

- Coaching, and motivating your team to drive sales that deliver exceptional customer service
- Ensuring high levels of customer satisfaction by being knowledgeable on all products offered, and teaming up with co-workers to provide excellent sales service
- Delivering sales, customer experience, merchandising, visual, and operational expectations

B: Know the job

How to use Definitions

Ex: Coaching in the workplace environment is about equipping employees with tools, knowledge, and opportunities so THEY can fully develop themselves - in their work life. As assistant manager, I aim to give staff the skills so they can grow professionally by...

Source: <https://www.integral.org.au/blog/why-workplace-coaching-and-why-now>

1

Power Preparation

C: Know the company

Research the company you are applying to.

Look for company values, new projects, special events, changes in that field of business.

Find something you can comment on, compliment, or contribute to in the future.



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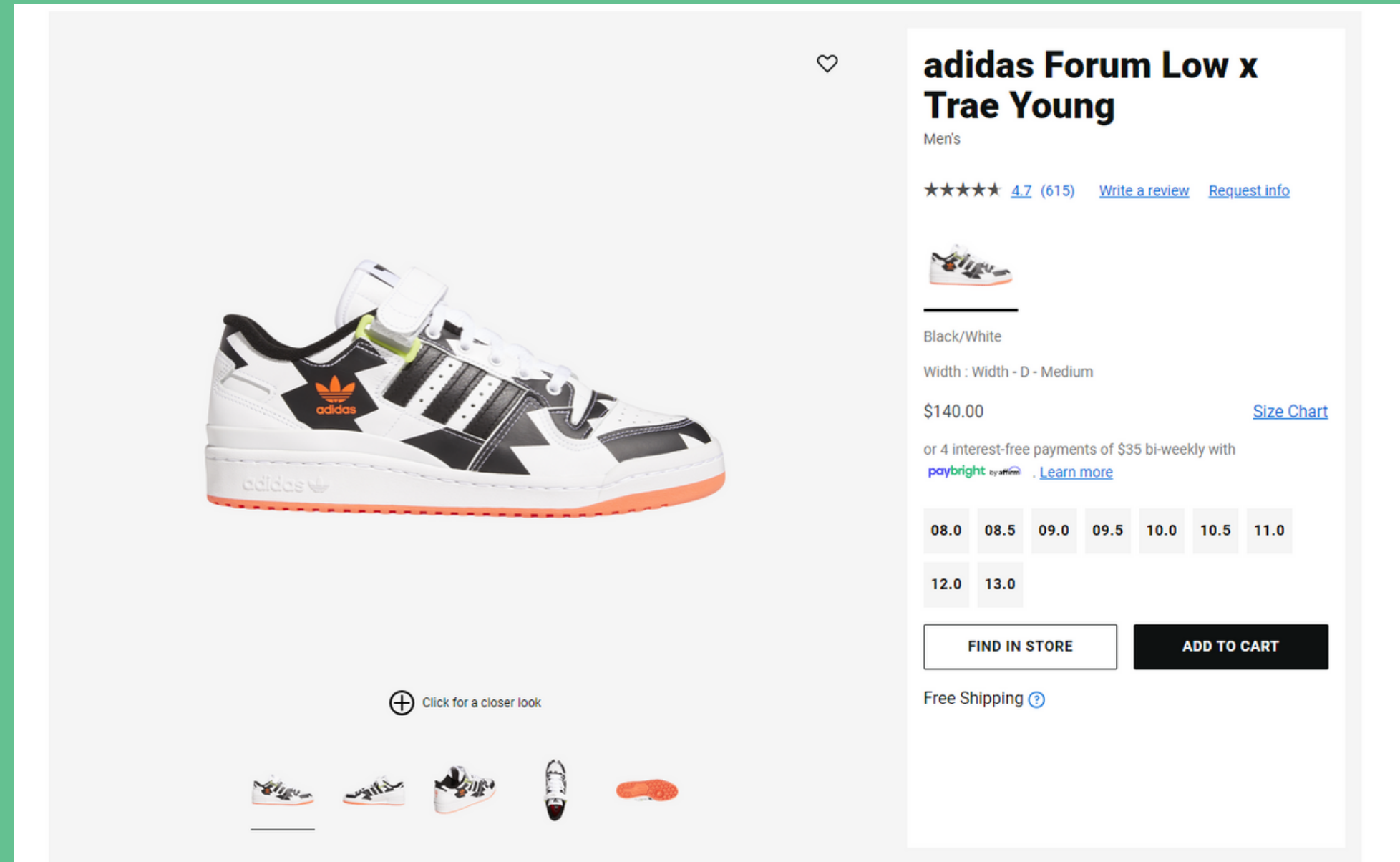
Power Preparation

Foot Locker

Youth culture = sneakers, sport attire.
Self-expression = popular culture,
fashion

Be up-to-date on any news, special
events, exciting products.

Show interest and enthusiasm for
the products, for the organization,
its goals and values.



With research, you can compliment and
share excitement.
Mention how you would like to contribute to
their efforts!

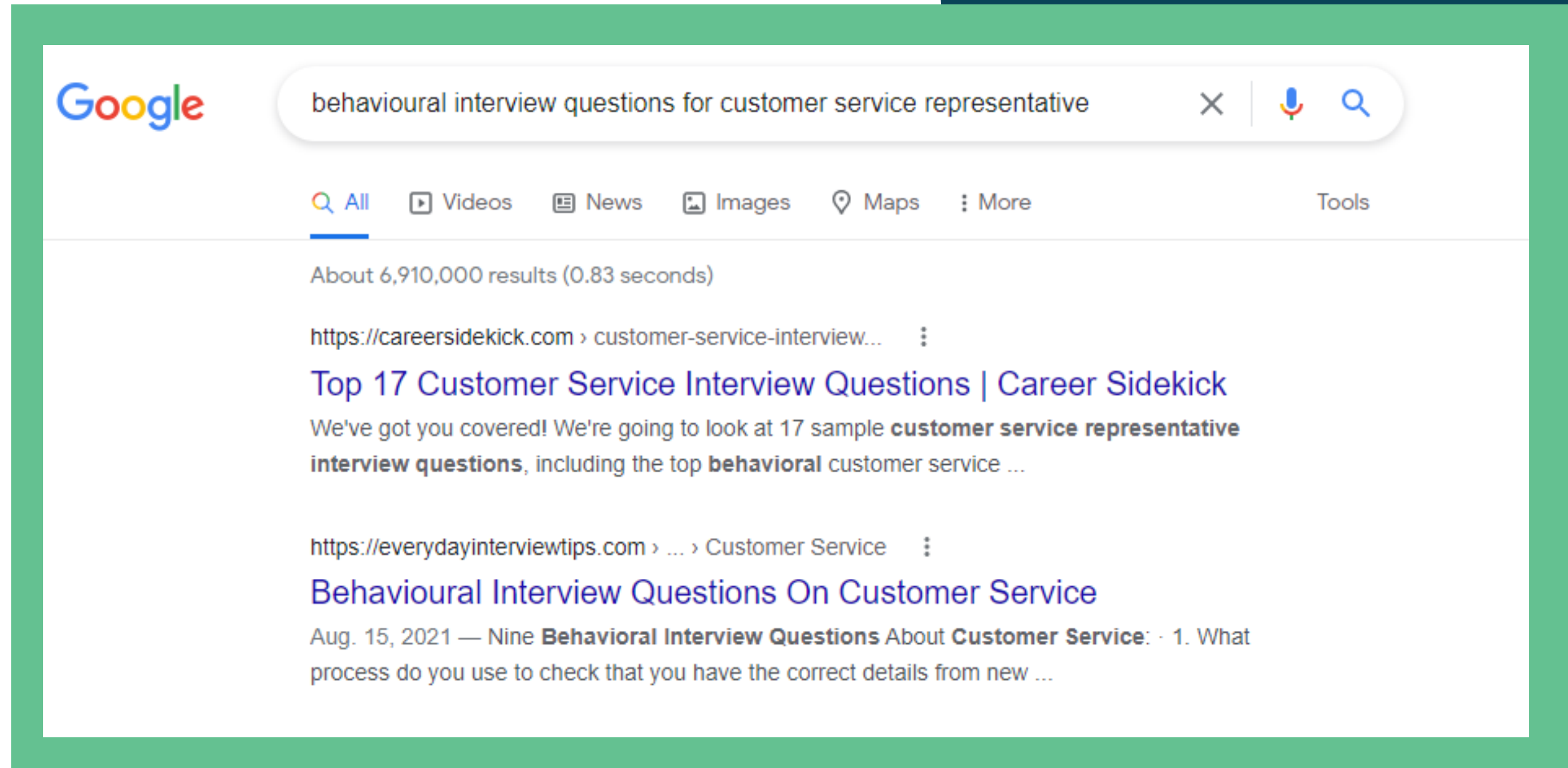
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Power Preparation

D: Know what to say



Search "Behavioural Interview Questions (job position)" on Google.



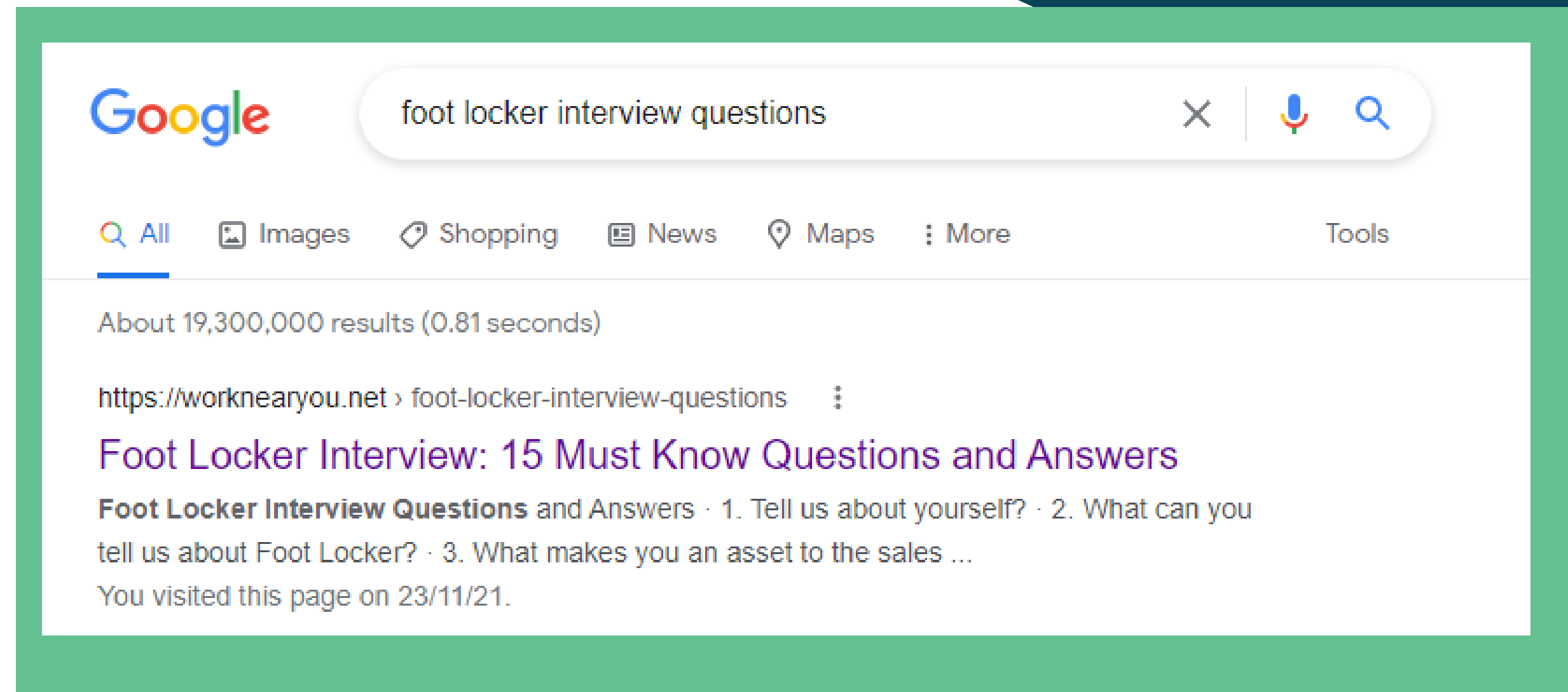
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Power Preparation

D: Know what to say



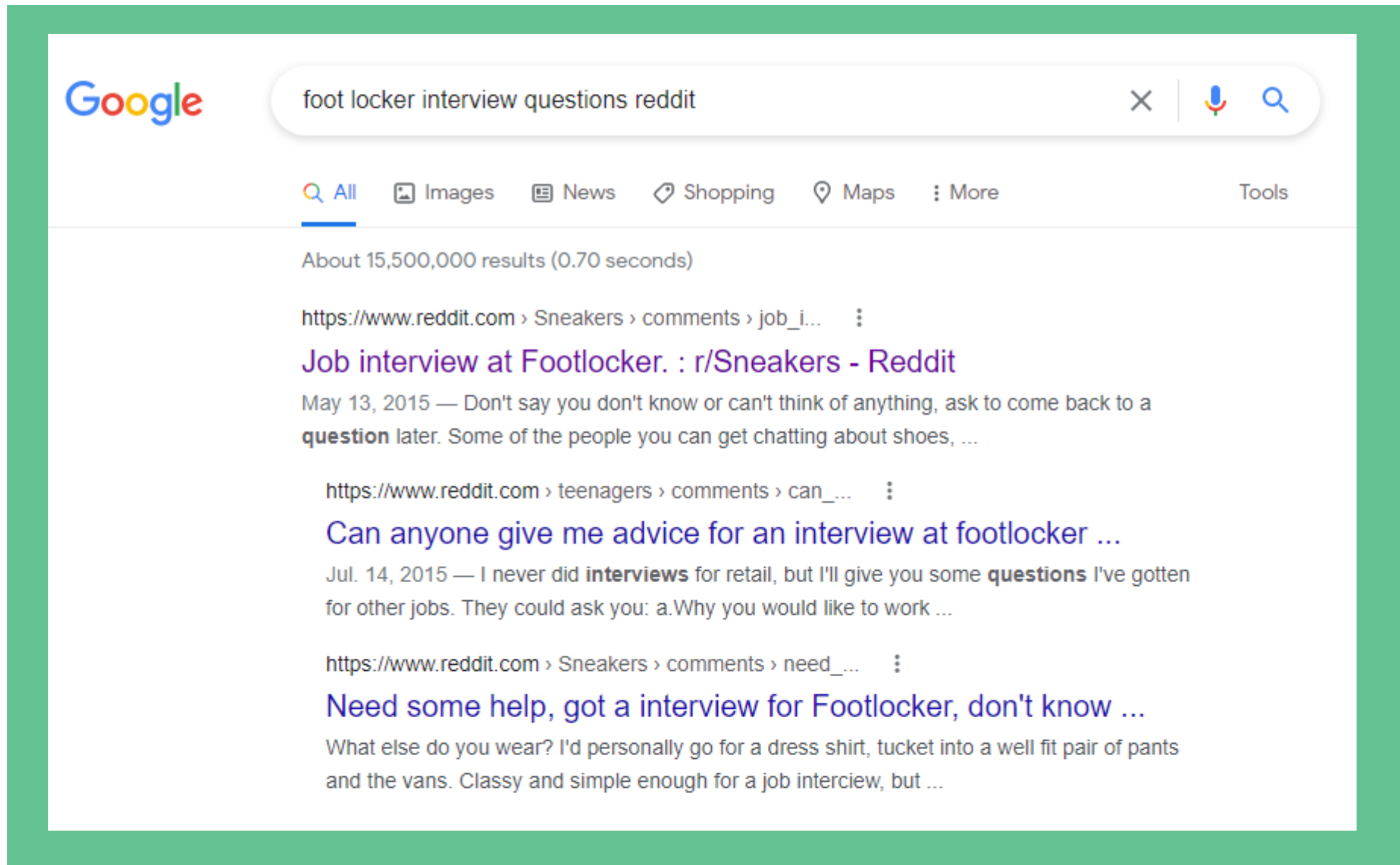
Research the
types of questions
they might ask



1

Power Preparation

Don't be shy! Join a social media group. See what people have already learned.



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2

Power Performance

- A) How to perform online + in person**
- B) How to introduce yourself**
- C) How to answer 'Behavioral Questions'**
- D) How to finish interviews**

2

Power Performance



A: How to perform online & in person

- Be on time! Online = 5 minutes early. In person = 15 mins
- Online = check your internet and invite
- In person = check your transportation
- Online = Look at the camera, not the video panels!
- In person = look at speakers eyes
- Look good! Smile!
- Speak clearly and more slowly than usual.
- Mind your background audio and visuals.
- Don't be afraid of silence
- Lighting! Camera position

2

Power Performance

"Tell Me
About
Yourself"
Template

B: How to introduce yourself

Most interviews start with
"Tell me about yourself..."

General Background

Specific Traits

Personality

Reason



2

Power Performance

Hello! Thanks for having me today. My name is Yusuf. I am a grade 11 student at Woodroffe High school and I am really excited to share what I have to offer for Foot Locker.

A couple things that make me a good candidate: my communication skills, and my ability to provide great customer service. I have spent countless hours at my uncle's shop, and I have learned how to connect with customers and provide effective solutions. My teachers and classmates describe me as a hard worker and active listener who likes to help.

I'm really interested in working at Foot Locker because you sell amazing products and represent the best of sneaker culture. I can't wait to share my passion for shoes and athletics with customers.



Reason

Personality

Specific Traits

General Background

2

Power Performance

C: How to answer 'Behavioral Questions'

**Tell me
about a
time when....**



2

Power Performance

- Tell me about a time when you worked on a team. What was your role?

- Tell me about a time when you overcame a challenge?

- Tell me about a time when you taught an idea to a co-worker or classmate.

- Tell me about a time you had to deal with a difficult situation. What steps did you take to resolve the situation?

2

Power Performance

- Tell me about a time when you disagreed with a classmate or teacher.

- What is your greatest weakness?

- How would you sell me this shoe?

- Tell me about a time when you failed.

2

Power Performance

Your behavioral answers should describe how you performed in the past, and exemplify how you will act in the future...

The STAR method

STAR INTERVIEW TECHNIQUE



Source:
https://www.interviewgrid.com/interview_questions/behavioral/star_method

2

Power Performance

Tell me about a time you had to use your communication skills to solve a problem

Situation

Absolutely! I know a great example of how communicating can solve problems. Often when I babysit two children of a family I know, they would fight over which movie to watch. They would scream and cry when one movie was chosen over the next.

Task

I wanted to reduce the amount of conflict because I didn't like hearing all the loud arguments every time I went over. I knew that I somehow needed to get the two boys to peacefully compromise.

Action

Communication involves listening closely, speaking clearly and patiently, and forming decisions together so everyone is heard. So this is what I did: I created a schedule where one child could choose and then the next had the right to choose what to do. I brought a binder with monthly calendars so each child would know whose turn it was.

Result

As a result, conflicts were reduced because we were able to take turns and compromise. I learned that communication can be a great tool for preventing problems and planning ahead.

D: How to finish interviews



Is there anything that I've said in this interview that you would like further clarification on?

What are some of the projects you see me working on a few months?

What are some upcoming goals for the company?

Can you describe the clientele we are serving?

What specifically do you like about working here?

What are the next steps? When can I expect a response?

A list of questions for interviewers will be attached as a .docx

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3

Power Post-Game

- A) Follow Up Emails**
- B) Maintain Connections**
- C) Networking**
- D) Regroup and Reassess**



3

Power Post-Game

A: Follow Up Emails

Get the name and contact information of interviewers.

Send a follow up email.

Remind the hiring managers of TWO specific contributions you can add to the organization
Refer to something you learned during the interview.

Express gratitude and a respectful outlook.



3

Power Post-Game

Subject line: Thank you for the opportunity at [Company Name]

Dear [Hiring Manager's Name],

Thank you so much for taking the time to talk to me about the position of [the position you're applying for] on [date of interview]. It was a pleasure to learn more about your [innovative strategy / upcoming challenges / core values / industry insights].

The discussion we had about the position has convinced me that this is a team I would love to join and one where I could make a valuable contribution with my skills and experience [refer to your specific area of expertise and how it can benefit your employer].

Please feel free to contact me if you find you need any more information. I look forward to hearing from you.

Thank you once again, [Hiring Manager's Name].

Best regards,

[Your Name]

[Your LinkedIn profile]

[Your phone number]

A copy of this email will be attached as a .docx

3

Power Post-Game

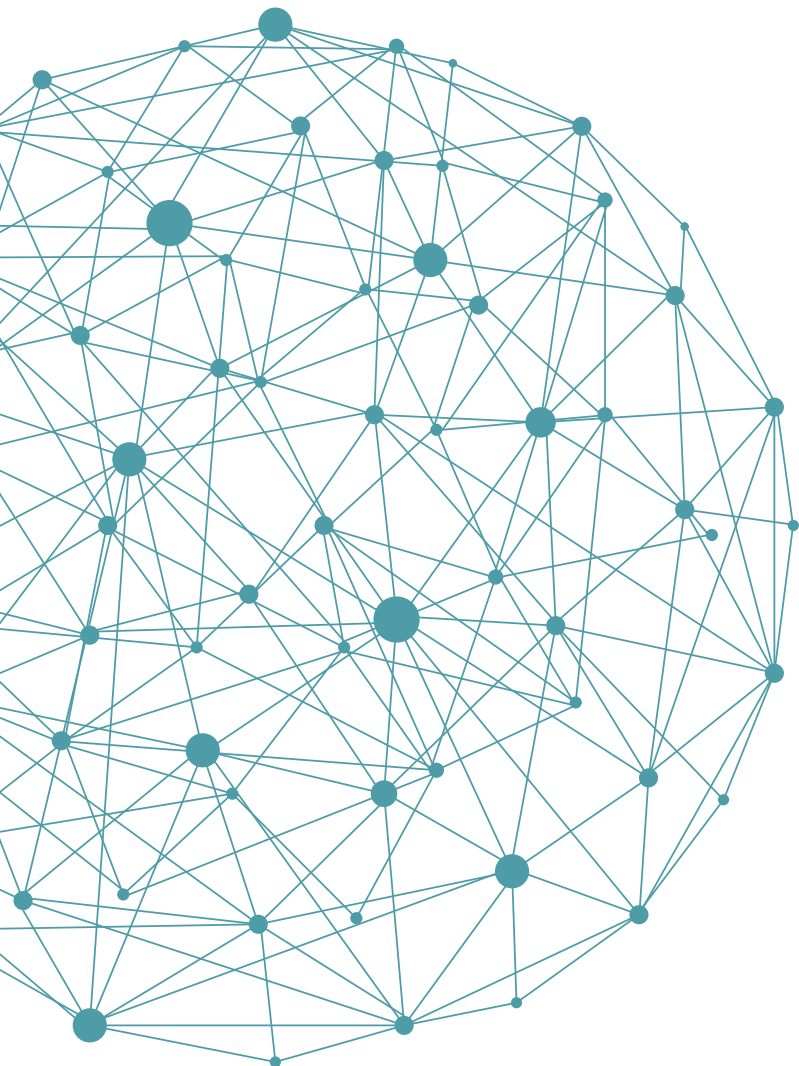
B: Maintain Connections

Even if you do not get a job offer this time, it is still a great idea to maintain connections.

You can respectfully ask for feedback and direction for what went wrong.

You can express continued interest in the company and any upcoming positions.

You can ask them to refer you to any other similar organizations or managers.



3

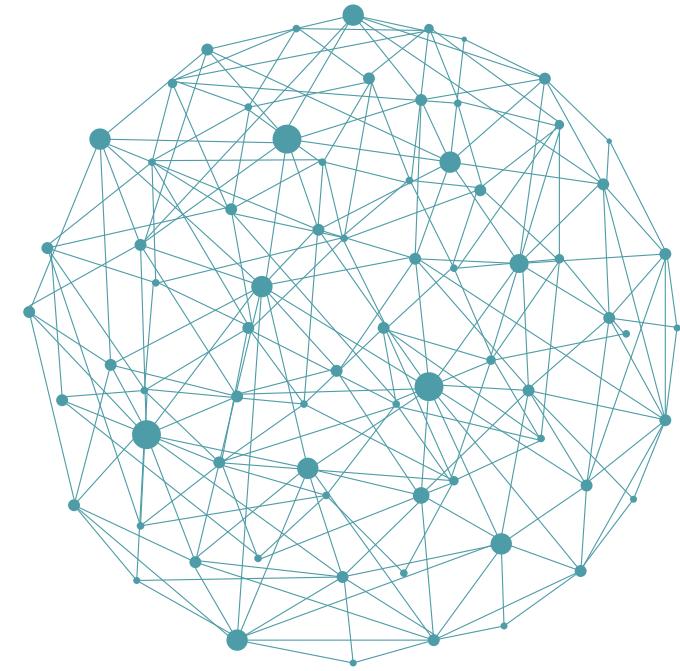
Power Post-Game

C: Networking

If you can, try to add the managers as connections on LinkedIn.

You may find other managers through this process, and ... find more job postings!

By following leaders in that professional field, you can stay up-to-date, and actively communicate with potential referees.



3

Power Post-Game

D: Regroup and Reassess

Celebrate!

Practice makes perfect.

Ask yourself:

"What questions was I unprepared for?"

"What could I have improved?"

"What went well?"

On to the next one!



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Any questions?

Poll time!



For more Information:



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Thank
you!

Feel free to connect!



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