

# TRUSTEE COMMITTEE MEMBERSHIP/INFORMATION

(For the period of December 1, 2020 to November 30, 2021)

**Chair of the Board: Lynn Scott**

**Vice-chair: Keith Penny**

## **Committee of the Whole**

All trustees shall attend and meetings are chaired by the Vice-chair.

## **Committee of the Whole, Budget**

**Chair:** Trustee Schwartz

**Members:** All trustees

**All trustees** shall be entitled to attend meetings of the Committee of the Whole, receive all materials circulated to the Committees, and to participate fully in debates, including the making of motions and voting.

## **Statutory Committees**

### a) **Special Education Advisory Committee (SEAC)**

Members: Trustees Boothby, Campbell, Ellis

(Giroux/Comm. Coord.)

Three-year term ending 14 Nov. 2022

Quorum shall be the majority of the appointed members.

The Special Education Advisory Committee shall meet at least ten times during the school year.

This committee reports through the Committee of the Whole.

**All trustees** shall be entitled to attend meetings, to receive all materials circulated to the Committee, and to participate fully in debates. Trustees who are not members of this committee shall not be entitled to make motions and vote.

*In accordance with the Education Act, appointed trustee members to SEAC shall be paid \$50.00 for attendance at SEAC meetings (Ontario Regulation 357/06).*

b) **Audit Committee**

**Members:** (Director/Carson/Comm. Coord.)  
Trustee Jennekens (one-year term to 30 Nov. 2021)  
Trustee Schwartz (two-year term ending 30 Nov. 2022)  
Trustee Fisher (two-year term to 30 Nov. 2021)

Quorum for the Committee is a majority of the members of the audit committee that includes at least one member who is not a board member constitutes a quorum for meetings of the committee. *O. Reg. 361/10, s.11 (6).*

**All trustees** shall be entitled to attend meetings, to receive all materials circulated to the Committee, and to participate fully in debates. Trustees who are not members of this committee shall not be entitled to make motions and vote.

O. Reg. 361/10, section 10 (c) **where the committee determines it is appropriate, they may meet with the board's external or internal auditor, or with any staff of the board, without the presence of other board staff or board members, other than board members who are members of the committee.**

*In accordance with the Education Act, appointed trustee members to the Audit Committee shall be paid \$50.00 for attendance at Audit Committee meetings (Ontario Regulation 357/06).*

c) **Parent Involvement Committee (PIC)**

**Member:** Trustee Hough (Giroux/Comm. Coord.)  
**Alternate Member:** Trustee Bell

**Only trustee members** shall be entitled to attend committee meetings, receive all materials circulated to the Committee, and to participate fully in debates, including the making of motions and voting.

*In accordance with the Education Act, appointed trustee members to PIC shall be paid \$50.00 for attendance at PIC meetings (Ontario Regulation 357/06).*

d) **Supervised Alternative Learning Committee (SAL)**

**Member:** Trustee Ellis (SO Shannon Smith)  
**Alternate Member:** Trustee Boothby

A meeting of the Committee may be held only when all three members of the Committee or their alternates are present.

**Only trustee members** shall be entitled to attend committee meetings, receive all materials circulated to the Committee, and to participate fully in debates, including the making of motions and voting.

*In accordance with the Education Act, appointed trustee members to SAL shall be paid \$50.00 for attendance at SAL meetings (Ontario Regulation 357/06).*

## **Ad Hoc Committees**

The Chair of the Board shall be an **ex officio** member of all Ad Hoc Committees of the Board with full privileges of Committee membership.

**All trustees** shall be entitled to attend meetings, to receive all materials circulated to the Committee, and to participate fully in debates. Trustees who are not members of these committees will not be entitled to make motions and vote.

a) **Ad Hoc Committee for Board Self-Evaluation Process & Director Performance Evaluation Process**

**Members:** Trustees *Scott, Penny*, Bell, Ellis, Hough,  
(Chair and Vice-Chair of the Board and three other trustees)

b) **Community Member Recognition Awards Selection Ad Hoc Committee**

**Members:** Trustees *Scott, Penny*, Jennekens, Boothby and Hough  
(Chair and Vice-Chair of the Board and up to four other trustees)

c) **Ad Hoc Committee to Develop an Advocacy Strategy**

**Members:** Trustees *Scott*, Bell, Ellis, Evans, Hough  
(Chair of the Board and up to five other trustees)

d) **Ad Hoc Supervisory Officer Selection Committee**

**Members:** Trustee *Scott* (Chair of the Board and two other trustees)

## **Special Purpose Committees**

- a) **Ottawa Student Transportation Authority (OSTA)** (Director/CFO)

**Members:**

Trustee Ellis (two-year term ending Nov 30, 2022)

Trustee Jennekens (two-year term ending Nov 30, 2021)

**Alternate Members:** Trustees Evans and Boothby (one-year term ending Nov. 2021), and Trustees *Scott* and *Penny* (Chair and Vice-Chair), if required, may also serve as alternates if no appointed alternates are available.

**Only trustee members** shall be entitled to attend committee meetings, receive all materials circulated to the Committee, and to participate fully in debates, including the making of motions and voting.

- b) **Ottawa-Carleton Education Network (OCENET)**

**Members:** Trustees Bell and Boothby

**All trustees** shall be entitled to attend meetings, to receive all materials circulated to the Committee, and to participate fully in debates. Trustees who are not members of this committee will not be entitled to make motions and vote.

- c) **School Active Transportation Support Network Steering Committee (OSTA)**

**Member:** Trustee Hough

Staff Support: Chief Financial Officer Mike Carson

- d) **Agenda Planning Meetings**

**Members:** Trustees *Scott*, *Penny* and Boothby

**Alternate Member:** Hough

(Chair and Vice-Chair of the Board and one trustee and one alternate)

- e) **Alternates for Code of Conduct Duties**

**Members:** Trustees Scott and Penny

**Alternate Members:** Trustees Campbell and Schwartz

- f) **Trustee Mentor for Student Trustees**

Trustee Evans

g) **Education Foundation of Ottawa (EFO)**

**Member:** Trustee Scott (Chair of the Board)

**Only the Chair of the Board and student trustee** shall be entitled to attend committee meetings, receive all materials circulated to the Committee, and to participate fully in debates, including the making of motions and voting.

**Other OCDSB Committees that Trustees have Volunteered for:**

(Participatory not Representatives)

a) **Non-voting Trustee Member to Student Senate**

**Delegate:** Bell

**Alternate:** Ellis

**\*\*Matt Gagnier is the school administrator contact. Eric Hardie is the Superintendent responsible for the Student Senate.\*\***

**Advisory Committees to the Board**

Trustees and staff may be **non-voting** members of any approved advisory committees to the Board. The Chair of the Board shall be, ex officio, a member of all advisory committees approved by the Board.

Committee members may not serve for more than six consecutive years on an advisory committee to the Board.

**Only trustee members** shall be entitled to attend committee meetings, receive all materials circulated to the Committee, and to participate fully in debates, including the making of motions and voting.

a) **Advisory Committee for Extended Day and Child Care Programs**

**Member:** Trustee Ellis

Staff contact: SO Prince Duah

b) **Advisory Committee on the Arts (ACA)**

**Delegate(s):** Trustees Hough

Staff contact: SO Shannon Smith

c) **Alternative Schools Advisory Committee (ASAC)**

**Delegate(s):** Trustee Boothby  
**Staff contact:** SO Shannon Smith

d) **Advisory Committee on Equity (ACE)**

**Members:** Trustee Bell, Campbell  
**Staff contact:** Dorothy Baker

e) **Environmental Education Steering Committee**

**Member:** Trustee Evans  
**Staff contact:** Dorothy Baker

f) **Indigenous Education Advisory Committee (IEAC)**

**Member:** Trustee Hough  
**Staff contact:** Dorothy Baker