



OTTAWA-CARLETON  
DISTRICT SCHOOL BOARD



# COOPERATIVE EDUCATION

Cooperative Education provides secondary school students the ability to earn credits while working in the community outside of their school or by connecting with the community from within their school. Students will have the opportunity to develop personal and workplace skills important to their career and life planning.

## IN-PERSON CO-OP EXPERIENCE

- 1–4 credits
- Student attends to workplace to test drive a career
- Student learns about their own strengths and interests
- Student creates connections to a career pathway
- Student is provided PPE and safety training
- Students work for 2–6 hrs per day

## VIRTUAL CO-OP EXPERIENCE

- 1–4 credits
- Students engage with businesses or organization through video chat, email, and telephone
- Student completes real time work tasks that can be done virtually
- Student learns about their own strengths and interests
- Student creates connections to a career pathway
- Examples include: market research, data entry, website development, graphic design, administrative support, blog writing, social media content development, customer service, etc.
- Students work for 2–6 hrs per day

## CREATING OPPORTUNITIES THROUGH CO-OP

- 2 credits
- Student interests drive the learning
- Student learns about their own strengths and interests
- Student creates connections to multiple career pathways
- Student connects with industry leaders and mentors
- Student develops leadership skills
- Student obtains industry recognized training and certification