



## OCDSB Every Student Attends Booking Request Form

This form is a request only. Requests are taken first come first served. Outdoor Education Centre staff will review your request and offer you prospective dates. Of those dates offered, it is the responsibility of the trip organizer to secure those dates by submitting a Booking Form for the corresponding centre, for each trip booked.

### Part 1. Group Contact

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 School/Group: \_\_\_\_\_ Organization/Board: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Part 2. Program Request

Grade: _____	Programs Available at Bill Mason Centre:	Grade 3 -	Wayfinding OR Plants and Soils
No. of Classes: _____	Programs Available at MacSkimming Centre:	Grade 7 -	Interactions in the Environment
Program: _____		Grade 3 -	Life in Early Canada OR Plants and Soils
Centre: _____		Grade 7 -	Interactions in the Environment
Time of Year: _____	Groups may not surpass 30 students for any day program.		
	Is your school a R.A.I.S.E. School?: _____		

[A full list of programs and rental facilities offered by the OCDSB Outdoor Education Centres can be found HERE.](#)

### Part 3. Class Information

Class 1:	Teacher: _____	Email: _____	No. of Students: _____	Class Code: _____
Class 2:	Teacher: _____	Email: _____	No. of Students: _____	Class Code: _____
Class 3:	Teacher: _____	Email: _____	No. of Students: _____	Class Code: _____
Class 4:	Teacher: _____	Email: _____	No. of Students: _____	Class Code: _____
Class 5:	Teacher: _____	Email: _____	No. of Students: _____	Class Code: _____
Class 6:	Teacher: _____	Email: _____	No. of Students: _____	Class Code: _____
Class 7:	Teacher: _____	Email: _____	No. of Students: _____	Class Code: _____
Class 8:	Teacher: _____	Email: _____	No. of Students: _____	Class Code: _____

Signature of group contact: \_\_\_\_\_ Date: \_\_\_\_\_

